



Serial No:

**SOCIETY OF NEPALESE ARCHITECTS (SONA)**  
Churchill Complex, China Town, Kathmandu  
**CANDIDATE APPLICATION FORM (2082)**  
**For 16<sup>th</sup> Executive Committee**

To,  
The Coordinator,  
Election Committee,  
Society of Nepalese Architects (SONA)

Photo

**Subject: Nomination form**

Name of Candidate :  
Proposed Position :  
Membership Type : General Life Member  
Membership Number :  
Membership Year :  
Life Membership Year :

**If candidate was Executive member in previous committee or Chaired SONA Subcommittee, please fill as below**

Year of Membership :  
Designation/Sub-Committee:  
Name of President :

.....  
Signature of Candidate  
Date:

|                |                      |
|----------------|----------------------|
| Proposed By :  | Second Proposed By : |
| Signature :    | Signature :          |
| Membership No: | Membership No :      |
| Date :         | Date :               |

Nomination Registration Fees:  
(while submitting nomination form)

President- Rs 10000/-  
Vice- President/ General Secretary- Rs 6000/-  
Deputy General Secretary/Treasurer- Rs 5000/-  
Members- Rs 3000/-

For Election Committee:  
Nomination form:

Accepted

Rejected

Entry No:

Seal

For Election Committee: .....

## Code of Ethics of Nepalese Architects

While honoring the exemplary architectural masterpieces created by our forefathers and acknowledging the dignity and integrity of the profession of architecture, I, being a member of architects' community of Nepal, shall stick to the following code of ethics on my own free will.

### **1. Related to professional practice:**

- 1.1 I shall not undermine the work of my fellow architects nor shall I interfere with the services offered by them to their clients.
- 1.2 I shall not undertake jobs with unreasonable fees.
- 1.3 I shall not advertise my office or works through any form of media.
- 1.4 I shall render my service with highest level of professional integrity, quality and to the best of my knowledge and skills.
- 1.5 I shall respect the environment, culture and religion of the community where I work.
- 1.6 I shall not carry out any project which has not been legally approved and technically proven.
- 1.7 I shall prepare designs and construct buildings which are aesthetically beautiful, functionally convenient and structurally safe.
- 1.8 I shall maintain professional and cordial relationship with colleagues of related disciplines and strongly believe that building construction is a team work.
- 1.9 I shall not collude with contractors and building material suppliers while discharging my duties and engage in any activities which conflict with the interests of the client or fellow architects.
- 1.10 I shall make sure that my buildings or structures are safe and functional.
- 1.11 I shall not take over projects abandoned by fellow architects without their consent, nor shall I influence the client to deprive them of their job.
- 1.12 I shall abide by code of ethics of Nepal Engineering Council while discharging my duties and responsibilities.
- 1.13 I shall advise the government and the community on developing habitable built environment.
- 1.14 I shall follow the related laws of the land including guidelines, directives, building codes and building byelaws while planning and designing buildings.

### **2. Related to moral conduct:**

- 2.1 I shall treat my clients as well as colleagues equally irrespective of their caste, religion, gender or background.
- 2.2 I shall not engage in immoral activities that damages the image of Nepalese architects in the community.
- 2.3 I shall not express anything which undermines my nation, society and the works of my colleagues or any other professional.

### **3. Related to social responsibility:**

- 3.1 I shall be engaged in community service and volunteer works at least two days in a year.
- 3.2 During crisis or natural disaster, I shall help my countrymen as much as I can do.
- 3.3 I shall ensure harmony with nature and existing built environment and make sure that existing landscape or streetscape is not destroyed due to my works.
- 3.4 I shall participate in social and community meetings when invited.
- 3.5 I shall keep an eye on the buildings that I design even after my service period is over.
- 3.6 I shall honor the indigenous knowledge and skills of the community where I work and utilize it to the maximum extent.
- 3.7 I take full responsibility of what I do and do not blame others to hide my weakness and mistakes.

### **4. Related to fraternity:**

- 4.1 I shall maintain cordial relation with fellow architects and do not undermine their knowledge, expertise and skills.
- 4.2 I shall extend help to fellow architects when they need them.
- 4.3 I shall have high regard to senior architects and love and empathy to junior architects.
- 4.4 I shall share knowledge and expertise with students and junior architects through lectures, presentations, technical papers and meetings.
- 4.5 I shall actively participate in the activities of SONA and pledge at least one day in year for voluntary service requested by SONA.
- 4.6 I shall not engage myself in unethical competition with my fellow architects while securing jobs or projects.

**Self-Declaration Statement:** I will devote my time for the 16<sup>th</sup> SONA Executive Committee whenever, with full responsibility.

**Candidate Name:**

**Signature:**