



THE ARCASIA AWARDS

FOR ARCHITECTURE

An Annual Award instituted by ARCASIA for 2016 Edition
Exemplary Architectural Projects in the ARCASIA REGION

2016

FIRST STAGE SUBMISSION



香港建築師學會
The Hong Kong Institute of Architects

The Hong Kong Institute of Architects

CATEGORY	
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THE ARCASIA AWARDS FOR ARCHITECTURE (AAA) – 2016 EDITION

An Annual Awards Instituted by ARCASIA for exemplary Architectural Projects in the ARCASIA REGION

RULES & REGULATIONS FOR THE ARCASIA AWARDS FOR ARCHITECTURE (AAA)

1. INTRODUCTION

ARCASIA in its endeavors to raise the standard of the built environment throughout Asia in general and in its Member countries in particular, has instituted the ARCASIA AWARDS FOR ARCHITECTURE (AAA) in order to encourage and recognize exemplary works done by ARCHITECTS working in Asia. The first three in a two-year cycle of Awards were given every two years beginning 1992 during the ASIAN CONGRESS OF ARCHITECTS (ACA) organized by ARCASIA. The fourth Award was given in 1998 during the ACA-7 held in Colombo, Sri Lanka. From 1999 the Awards are being adjudged during the year in which ARCASIA Forum held and conferred in the year in which ARCASIA holds its congress. In 2012, mandate was given to the President of ARCASIA 2013-2014 to restructure the AAA from 2 years to 1-year cycle, and the judging and conferment of Awards will be within the same year as the Forum or ACA.

An independent Panel of Jury Member consisting of leading architects of Asia, nominated by the ARCASIA Council, shall assess and determine the winners, and the Council shall announce the AWARDS.

1.1 What is ARCASIA?

ARCASIA or ARCHITECTS REGIONAL COUNCIL ASIA is an organization of nineteen National Institutes of Architects from the Asian region extending from Pakistan in the West to Philippines in the East, People's Republic of China in the North to Indonesia in the South.

The objectives of ARCASIA are:

- To unite National Institutes of Architects on democratic basis throughout the Asian region, to foster friendly, intellectual, artistic, educational and scientific ties.
- To foster and maintain in professional contacts, mutual cooperation and assistance among Member Institutes.
- To represent architects of the Member Institutes at national and international levels.
- To promote the recognition of the architects role in society.
- To promote development and education of architects and architectural professional in their service to society and;
- To promote research and technical advancement in the field of the built environment.
- The Council of the ARCASIA consists of all the Presidents of the National Institutes. The organization itself serves as an extension for each Member Institute's regional program and relations. Annual Meetings are held in different Member Institute countries to deliberate and to give collective directions and representation to matters that affect the architectural profession in the Asian region.

1.2 Member Institutes

The current membership of ARCASIA consists of the following National Institutes of Architects (Listed in alphabetical order)

- AAM Architects Association of Macau
- ALACE Association of Lao Architects and Civil Engineers
- ASA Association of Siamese Architects under Royal Patronage
- ASC The Architectural Society of China
- BIA Bhutan Institute of Architects
- HKIA Hong Kong Institutes of Architects
- IAB Institutes of Architects Bangladesh
- IAI Ikatan Arsitek Indonesia
- IAP Institute of Architects Pakistan
- IIA Indian Institute of Architects
- JIA The Japan Institute of Architects
- KIRA Korea Institute of Registered Architects
- PAM Pertubuhan Akitek Malaysia
- SIA Singapore Institute of Architects
- SLIA Sri Lanka Institute of Architects
- SONA Society of Nepalese Architects
- UAP United Architects of Philippines
- UMA Union of Mongolian Architects
- VAA Vietnam Association of Architects

2. AIMS & OBJECTIVES OF THE ARCASIA AWARDS FOR ARCHITECTURE (AAA)

The aim of the ARCASIA AWARDS FOR ARCHITECTURES (AAA) is to acknowledge exemplary architectural work and in doing so encourage the sustenance of the Asian spirit, the development and improvement of the Asian built environment and enhancement of the awareness of the role of architects in the socio-economic and cultural life of Asian countries.

The ARCASIA Awards also intends to demonstrate that good architecture is a major component of the positive influence on the human environment, and that physical development in Asia need not be in disharmony with the cultural values, national identity or the natural environment of developing countries in Asia.

3. SCOPE OF THE AWARDS

The Awards will be given in the following categories:

3.1 CATEGORY A: RESIDENTIAL PROJECTS

3.1.1 Category A-1

SINGLE FAMILY RESIDENTIAL PROJECTS

- Single, Individual Units

3.1.2 Category A-2

MULTIPLE FAMILY RESIDENTIAL COMPLEXES

- Multi-stories Units, Apartments, Flats, Mass Housing, Low Income Settlements

3.2 CATEGORY B: PUBLIC AMENITY BUILDINGS

3.2.1 Category B-1

PUBLIC AMENITY: COMMERCIAL BUILDINGS

- Office Buildings and Shopping Centers

3.2.2 Category B-2

PUBLIC AMENITY: RESORT BUILDINGS

- Resorts, Leisure Buildings, Hotels, etc.

3.2.3 Category B-3

PUBLIC AMENITY: SOCIAL / INSTITUTIONAL BUILDINGS

- Institutional and Religious Buildings, Schools, Hospitals, Health Care, Facilities, Community Centers, etc.

3.2.4 Category B-4

SPECIALIZED BUILDINGS

- Sports Complexes, Stadium, Airports, etc.

3.3 CATEGORY C: INDUSTRIAL BUILDINGS

- Facilities and Warehouses.

3.4 CATEGORY D: CONSERVATION PROJECTS

- Restoration, Adaptive Re-use, Projects which conserve or restore the Architectural Heritage of Asian countries.

3.5 CATEGORY E: SOCIAL RESPONSIBLE ARCHITECTURE

- Responsible Architecture relating to:
 - Accessibility and Universal Design
 - Climatic and Environmental Change
 - Disaster Risk Reduction and Disaster Post-construction
 - Planning with the local community to re-regenerate and to revitalizing the community through cultural heritage
 - Sustainable Low Cost Regeneration of existing Social Housing and Community

3.6 CATEGORY F: SUSTAINABILITY

- Sustainable Architecture relating to preserving biodiversity and ecosystems; increasing productivity by using less resources; beautifying the context; enhancing air and water quality; promoting better health and wellness; reducing stress on the infrastructure; conserving natural resources; maximizing economic potential; saving costs; reducing waste; contributing to green industry and provide better lives for all

Note: The Scope of the Awards was changed over the years to these 10 Categories instead of four as original planned. The Council in its 19th Meeting, Colombo 1998, on the recommendations of Ar. P. Kasi endorsed by the Advisor to the Awards, Ar. Syed Zaigham Jafery approved the above categories. Earlier, the first Awards Adjudicated in Lahore in 1992 was in the four broad categories only. During the 13th Meeting of the Council and later on the written recommendation of the 1st Convenor of the Awards, Syed Zaigham S. Jafery, six categories were adopted by the Council in its 14th Meeting, Hong Kong 1993. Consequently in the 2nd (Manila-1994), 3rd (Jakarta-1996) and the 4th Awards Cycle (Colombo- 1998), entries in 6 categories were invited for judging in the Seoul-1999. From 5th Awards Cycle, entries, 8 categories were considered. 27th Council meeting in Beijing in 2006, it was decided to increase the number of submissive in each category from one to two. In 2013, 2 new categories are introduced to promote Social Responsible and Sustainable Architecture.

3.7 As per decision of the 18th Meeting in 1997 the Council may decide from time to time, as matter of policy, to increase or decrease these Categories and the announcement released by the Convenor shall clearly state the category for which the Awards will be conferred in that cycle of the Awards well in time.

4. RIGHT TO PARTICIPATE: ELIGIBILITY

The following are eligible to participate:

- Architects who are Members of the 19 ARCASIA Member Institutes listed above for projects within or outside the ARCASIA Member Countries; or
- Architects who are not Members of the 19 ARCASIA Member Institutes listed above but are registered with the registration boards/bodies of the ARCASIA Member Countries for projects within or outside the ARCASIA Member Countries; or
- Architects who are neither members of the ARCASIA Member Institutes nor registered architects of the ARCASIA Member Countries but are registered with their registration boards/bodies in their Countries of origin for projects within the ARCASIA Member Countries.

The entry shall be submitted by the applicants through the Member Institutes of ARCASIA or directly to the Convenor of the Awards provided that, they fulfill the formalities required by the Awards Committee.

4.1 There shall be two (02) options for submitting entries:

4.1.1 Option 01:

The Institutes concerned may submit entries in any or all of the categories listed above, obtained through a National Award, arranged by that institute prior to the date of submission of entries announced by ARCASIA or through any other system decided upon by the National Council/Executive Committee of that institute; or

4.1.2 Option 02:

Individual Members may submit their entries directly for consideration of the ARCASIA AWARDS. During the review process, the Convenor of the Awards shall get clarification from the respective National Institutes or registration boards/bodies to ensure that all submissions comply to the Rules & Regulations of this Awards. In order to assess the entries, the following materials will be required:

An architect who is a Member of the ARCASIA Member Institute is required to submit a copy of the submission Form to the President of the Member Institute and a copy of membership certificate issued by the Member Institute. [Form A2]

An architect who is a registered architect of the ARCASIA Member Country but not a member of the ARCASIA Member Institute is

required to submit a copy of his/her registration certificate issued by the registration board/body. [Form A3]

An architect who is neither a member of the ARCASIA Member Institute nor a registered architect of the ARCASIA Member Countries but a registered architect who is submitting a project that is located within the ARCASIA Countries. The applicant is required to submit a copy of his/her registration certificate issued by the registration board/body of his/her home country. [Form A4]

- 4.2 All entries will be accepted by the Awards Committee for adjudication by the ARCASIA Awards Jury;

Provided that; the facility was completed and fully in operation for at least 02 years before the date on which the ARCASIA AWARDS will be conferred; and, Provided further that; Members of the Jury, their business partners or former business partner/s or staff members within a period of 3 years, or members of their immediate families shall not be eligible for submissions or for the AWARDS, and, Provided further that, no project may receive more than one ARCASIA AWARD.

5. AWARDS

Entries selected by the Jury will be awarded a GOLD MEDAL as the ARCASIA AWARDS FOR ARCHITECTURE in each category for the year of the Award. The Jury shall however reserve the right not to grant an AWARD in any or all the categories, if it so decides. * As decided at the 27th ARCASIA Council Meeting held in Beijing 2006

6. SELECTION CRITERIA

In the assessment of the projects or facilities, the Jury will take regional differences into consideration, paying particular attention to the socio-cultural, environmental location and to the resultant standard of the facility. Projects submitted should be sound both conceptually and technologically within the context of Asia. User response to them should be positive and the project should not only be relevant but also a source of inspiration, at least in the country of its location and preferably in the Asian region.

7. MATERIALS TO BE SUBMITTED

In order to assess the entries, the following materials will be required:

- 7.1 Project Description and Details (Form 1)
- 7.2 Documentation Drawings (Form 2)
- 7.3 Photographic Documentation with explanatory texts in English (Form 3)
- 7.4 Language of the AWARDS: The working language of the AWARDS and all correspondence concerning the AWARDS and all related explanatory texts, labels, captions, completion of Forms etc. i.e. all written matter submitted by the entrants to the AWARDS will be in English. The Member Institutes may if they so wish translate these forms in their own language for local use only:

however any errors of omission or commission or mistranslation shall be the responsibility of the concerned institute and not that of ARCASIA.

7.5 Rights to Material or Documentation Submitted:

7.5.1 All material submitted shall become the property of ARCASIA, and if desired by ARCASIA, may be displayed or published at the discretion of ARCASIA. Therefore, architects making the entry submissions should have legal rights and copyrights to all the material submitted and shall deem to have transferred these rights to ARCASIA with the submission of the entries.

7.5.2 Member Institutes forwarding the entries to the Awards should obtain the necessary authorization in this regard from the applicant locally, before forwarding the entry.

8. **PROCEDURE**

Each applicant may submit one or more projects directly or through his or her respective Member Institutes in as far as each of the submissions complies with the Scope of the Competition and the Right to participate stated above. The material listed under Material to be submitted including the binding statement, as stipulated therein.

A Declaration Form shall be submitted for each project separately.

The Entry Forms prepared by ARCASIA shall be used for the project descriptions and presentations. These forms can be obtained from ARCASIA Awards Convenor directly or from the designated officer of the National Institute of the applicant, or from the ARCASIA website against an application giving the name, postal and e-mail addresses etc. of the entrant.

9. **AWARDS CONVENOR**

The ARCASIA AWARDS shall be administered by a CONVENOR who shall be nominated by the Member Institute hosting the Forum/ACA and approved by the Council, for a term of 1 year.

10. **AWARDS COMMITTEE**

The Awards Convenor shall head and be assisted by an Awards Committee consisting of :-

- i. Convenor (as appointed above)
- ii. One Deputy President of ARCASIA or any member recommended by the Office Bearers, nominated for a period of 1 year.
- iii. The President of the Institute hosting the Forum or ACA, nominated for a period of 1 year.

11. **AWARDS POLICIES**

The policies regarding the ARCASIA AWARDS shall be determined by the Council in its Annual Meeting and shall be announced to all Member Institutes within one month of their formalization and at least ten months before the announcement of the

Awards, unless otherwise decided by the Council.

12. BUDGET

The Convenor for the AWARDS shall present a Budget for the administration of the Awards at every Council Meeting for approval showing the projected expenses and income for the coming year.

13. FINANCIAL & AUDIT

The ARCASIA AWARDS shall be financed by the Council to the extent determined by the Council, provided that the Convenor and the Awards Committee shall be permitted to raise the balance amount through appropriate means and legitimate sponsorships provided that, the audited accounts of the income and expenditure incurred are presented for approval of the Council at its Annual Meetings.

14. JURY OF ASSESSORS

14.1 AWARDS JURY

The independent ARCASIA MASTER JURY shall consist of the following:

14.1.1 President of ARCASIA (one)

14.1.2 An eminent Non-Architect personality from the host country of Forum/Congress where the Awards are to be adjudged (one)

14.1.3 Two eminent Architects from ARCASIA Zones other than the country represented by the President of ARCASIA (two)

14.1.4 An eminent Architect from any region other than the ARCASIA Region (one)

(In the event that the host country of the Forum or Congress is from the same Country, under 14.1.2, an eminent Non-Architect personality shall be from the other ARCASIA countries)

Total: 05Jurors

14.1.5 The Jurors may be selected from amongst the confirmed speakers of the ARCASIA event coinciding with the Awards or, the Jurors may be asked to be one of the Speakers for the coinciding ARCASIA event, in so far as the criteria for selection of Jurors elaborated above are strictly, met

(Note: This method has been suggested in order to cut costs related to air travel etc. which have to be incurred by the Member Institute's in order to host Jurors. This should not however be encouraged, the former more than the latter, and can be used as a method of the last resort, in case the host Institute is financially short, or is unable to arrange a suitable sponsor (This procedure was adopted at the 1997 Tokyo Council Meeting).

14.2 JURY QUORUM

Total number of Jurors shall not exceed six (6): and in case of a tie, the President

ARCASIA shall have the casting vote. The initial judging could be carried out on line.

The quorum for the convening of the Jury at the final judging shall be any four Members as listed above, provided that among those forming such a quorum.

14.3 ARCASIA ZONES FOR SELECTION OF JURORS

For the Purpose of the appointment of Jurors for the Awards the ARCASIA Region shall be divided into the following 3 ZONES:

Zone A - consisting of Bangladesh, India, Nepal, Pakistan, Sri Lanka & Bhutan

Zone B - consisting of Indonesia, Malaysia, Singapore, Philippines, Vietnam, Thailand, Laos

Zone C – consisting of China, Hong Kong, Japan, Korea, Macau & Mongolia

(Note: Other countries in the Region upon being elected to ARCASIA may be placed in the appropriate Zone, for the purposes of the selection of Jurors as decided by the Council.)

14.4 FINALITY OF THE ARCASIA JURY'S DECISION

All decision taken by the ARCASIA Awards Jury, and all Awards conferred by the Jury, shall be considered final, upon its ratification by the ARCASIA Council.

15. EXCLUSIONS

Entries not confirming with the preliminary or the final requirements as laid down for the AWARDS herein, or in the Forms or related documents, or instructions issued for the purpose now or subsequently, shall be excluded from any consideration of the ARCASIA AWARDS.

16. MAILING/SAFETY OF ENTRIES

The ARCASIA AWARDS cannot be held responsible for any damages to the materials submitted while in transit or in mailing.

All entry Forms and documents shall be sent to the ARCASIA Awards Office for consideration of the Jury.

17. FORMS REQUIRED

Declaration Forms A & B and Form-1 to Form-3 required for the submission of the Entries can be obtained directly from the

17.1 The Member Institute's office.

17.2 Convenor of ARCASIA AWARDS FOR ARCHITECTURE (AAA)

17.3 ARCASIA Website

****end****

**FORM A1: DECLARATION
FORWARDING EACH ENTRY BY
THE NATIONAL MEMBER INSTITUTE OF ARCASIA**

(TO BE FILLED FOR EACH ENTRY BY THE PRESIDENT OR HIS DESIGNATED REPRESENTATIVE OF THE FORWARDING MEMBER INSTITUTE)

TO
THE CONVENOR
ARCASIA AWARDS FOR ARCHITECTURE (AAA)
aca17hk@creativegp.com

SUBJECT: ENTRY FOR CONSIDERATION OF ARCASIA AWARDS FOR ARCHITECTURE (AAA)

The _____
(Name of Member Institute)
after due deliberation takes pleasure in forwarding the entry entitled
_____ for consideration of the _____
(Name of Project) (Year)
ARCASIA AWARDS FOR ARCHITECTURE in Category _____
(Mention Category)

The entry has been submitted by our Member of good standing Architect

(Name of Architect)

whose name, address and Declaration in Form B is attached herewith. Also enclosed are duly filled Form 1 to Form 3 as required by the ARCASIA AWARDS.

We also certify that according to our information the project has been completed and has been in used for at least two years.

Sincerely,

Signature (of the PRESIDENT
Member Institute of **ARCASIA** or
His Designated Representative)

Stamp / Seal of the Institute

NAME OF INSTITUTE: _____
NAME OR PRESIDENT: _____
ADDRESS: _____

Tel: _____ Fax: _____ Email: _____

Date:
Copy to: Applicant
Enclosures: Form B and Form 1 to Form 3 (Pages)

**FORM A2: DECLARATION
SUBMITTING EACH ENTRY BY A MEMBER OF
THE NATIONAL MEMBER INSTITUTE OF ARCASIA**
(TO BE FILLED FOR EACH ENTRY BY THE APPLICANT)

TO
THE CONVENOR
ARCASIA AWARDS FOR ARCHITECTURE (AAA)
aca17hk@creativegp.com

**SUBJECT: ENTRY FOR CONSIDERATION OF
ARCASIA AWARDS FOR ARCHITECTURE [AAA]**

I _____
(Name of Architect)

take pleasure in submitting the entry entitled _____
for consideration of the 2016
_____ (Name of Project)

ARCASIA AWARDS FOR ARCHITECTURE in Category _____
(Insert Category)

Also enclosed are duly filled Form 1 to Form 3 and a copy of membership certificate issued by the National Member Institute as required by the **ARCASIA AWARDS**.

I also certify that the project has been completed and has been in used at least two years.

Sincerely,

Signature
[of the Applicant]

NAME OF APPLICANT'S NATIONAL MEMBER INSTITUTE

ADDRESS OF APPLICANT'S NATIONAL MEMBER INSTITUTE

Tel: _____ Fax: _____ Email: _____

Date:
Copy to: President of National Member Institute
Enclosures: A copy of membership certificate, Form B and Form 1 to Form 3 (Pages)

**FORM A3: DECLARATION
SUBMITTING EACH ENTRY BY
A MEMBER OF ARCASIA MEMBER COUNTRIES
BUT A NON-MEMBER OF THE NATIONAL MEMBER INSTITUTE OF ARCASIA
(TO BE FILLED FOR EACH ENTRY BY THE APPLICANT FROM ARCASIA COUNTRIES)**

TO
THE CONVENOR
ARCASIA AWARDS FOR ARCHITECTURE (AAA)
aca17hk@creativegp.com

**SUBJECT: ENTRY FOR CONSIDERATION OF
ARCASIA AWARDS FOR ARCHITECTURE [AAA]**

I _____
(Name of Architect)

take pleasure in submitting the entry entitled

_____ for consideration of the 2016
(Name of Project)

ARCASIA AWARDS FOR ARCHITECTURE in Category _____
(Insert Category)

Also enclosed are duly filled Form 1 to Form 3 and a copy of certificate of registration issued by the registration board/body as required by the **ARCASIA AWARDS**.

I also certify that the project has been completed and has been in used at least two years.

Sincerely,

Signature
[of the Applicant]

NAME OF APPLICANT'S REGISTRATION BOARD/BODY

ADDRESS OF APPLICANT'S REGISTRATION BOARD/BODY

Tel: _____ Fax: _____ Email: _____

Date:

Enclosures: A copy of certificate of registration, Form B and Form 1 to Form 3 (Pages)

**FORM A4: DECLARATION
SUBMITTING EACH ENTRY BY
AN ARCHITECT WHO IS NEITHER A MEMBER OF THE ARCASIA MEMBER
INSTITUTES NOR A REGISTERED ARCHITECT OF THE ARCASIA MEMBER
COUNTRIES BUT IS REGISTERED WITH HIS/HER REGISTRATION BOARD/BODY
IN HIS/HER COUNTRY OF ORIGIN FOR PROJECTS WITHIN THE ARCASIA
MEMBER COUNTRIES**

(TO BE FILLED FOR EACH ENTRY BY THE APPLICANT
WHOSE PROJECT IS LOCATED IN THE ARCASIA COUNTRIES)

TO
THE CONVENOR
ARCASIA AWARDS FOR ARCHITECTURE (AAA)
aca17hk@creativegp.com

**SUBJECT: ENTRY FOR CONSIDERATION OF
ARCASIA AWARDS FOR ARCHITECTURE [AAA]**

I _____
(Name of Architect)

take pleasure in submitting the entry entitled _____
for consideration of the 2016

(Name of Project)

ARCASIA AWARDS FOR ARCHITECTURE in Category _____
(Insert Category)

Also enclosed are duly filled Form 1 to Form 3 and a copy of certificate of registration issued by the registration board/body of my home country as required by the **ARCASIA AWARDS**.

I also certify that the project has been completed and has been in used at least two years.

Sincerely,

Signature
[of the Applicant]

NAME OF APPLICANT'S REGISTRATION BOARD/BODY

ADDRESS OF APPLICANT'S REGISTRATION BOARD/BODY

Tel: _____ Fax: _____ Email: _____

Date:

Enclosures: A copy of certificate of registration, Form B and Form 1 to Form 3 (Pages)

FORM B:
DECLARATION BY THE APPLICANT
(TO BE FILLED FOR EACH ENTRY SUBMITTED)

DECLARATION

1. I do solemnly **declare** that all the information submitted by me in **(Form 1 to Form 3)** is correct and true: and that I am aware of the rules, regulations and requirements for the **AWARDS**, and agree to abide by them.
2. I shall allow/arrange for the Jury, or their nominee, my Institute to inspect the building as desired, if the Jury so decides.
3. I will provide additional information, photographs and drawings in sizes specified by the Jury/Award Committee if so required, whenever so requested, for their examination and subsequent Exhibition.
4. I do hereby agree to abide by the decision of the Jury appointed for the purpose of selecting the **AWARDS** winning projects.
5. I also agree that the decision of the Jury shall be final and binding on me/my firm/my associates.
6. I shall allow **ARCASIA** to use the material submitted for the Award for the purposes of Exhibition, publicity and publication, if any.

Name of Applicant (in Capital Letters)

Address:

Tel:

Fax:

Email:

Date
Place

Authorized Signature & Seal

**ARCASIA AWARDS
FOR ARCHITECTURE 2016**

CATEGORY*	<input type="checkbox"/> A-1	<input type="checkbox"/> A-2	<input type="checkbox"/> B-1
	<input type="checkbox"/> B-2	<input type="checkbox"/> B-3	<input type="checkbox"/> B-4
	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E
	<input type="checkbox"/> F		
*For the details of categories, please refer to section 3 of the brief			

FORM : **1**

(PROJECT TITLE/FULL ADDRESS)

**PROJECT DESCRIPTION &
DETAILS**

NOTE: Entries should include a report on project description and details covering the following items and attached as part of Form 1

1.1 APPLICANT

Name of person in charge of this entry:
(Should be the authorized signatory of the Declaration Form)

1.2 PERSONS RESPONSIBLE FOR DESIGN

If there is more than one person, please give names and addresses for each. Please state precise roles and involvement

Architect:

Tel: Fax: E-mail:

Client/Owner:

Consultants:

(e.g. Engineer, Sociologist, Demographer, Economist, etc.)

Contractor:

1.3 PROJECT DESCRIPTION

Description of the assignment (program) stipulated by the Clients for the Architect/s:

2.1 PROJECT HISTORY

(Commencement of Construction - Commencement of Operation/ Occupancy):

2.2 PROJECT SCOPE

Areas:

Site dimension/Plot ratio/built area Living area/Circulation area/
Parking area/Landscape area

- 2.3 **PROJECT TECHNOLOGY**
Construction Technology/ Structural System (Describe):
- 2.4 **MATERIALS**
(Describe and indicate whether locally produced or imported):
(a. Infill b. Rendering of Facades c. Floors d. Ceilings e. Others : interior and exterior)
- 2.5 **PROJECT SERVICES**
Site Utilities & Building Services (Describe): -
- 2.6 **PROJECT ECONOMICS Give Details of Financing**
Estimated costs at Design Stage/Year of Estimate (in US \$)
Actual net cost of construction of the project in US \$ (excluding cost of land)/Year of Completion)
- 2.7 **MISCELLANEOUS**
Other remarks, if any
- 3.1 **ARCHITECTURAL REPORT**
Architectural Concept (Spatial Translation of the Clients Brief)
- 3.2 Constraints and Solutions achieved
- 3.3 Special features, if any
- 3.4 Details of supporting structures/ancillary facilities/parking/access/circulation
- 3.5 Details of landscaping etc
- 4.1 **PROJECT AMBIT**
Description of the Project Locale (Include description of the Architecture/ Design of the Area. and how the Project integrates into the Climatic/Cultural/Architectural Environment of the Area)
- 4.2 **USERS PROFILE**
- 4.3 **USER'S RESPONSE** *(to be filled by the sponsoring Institute of the applicant)*
(Operating experience in respect of user response to designed spaces changes/adjustments and operating experience in respect of choice of material/technical installations etc)
.
- 4.4 **SIGNIFICANCE OF PROJECT**
In what way is this project important?
Please describe the aspect(s) of the project, which you feel represent a particular achievement, for example the technical, economic, or social achievement, or its response to culture or climate. etc.

**ARCASIA AWARDS
FOR ARCHITECTURE 2016**

CATEGORY*	<input type="checkbox"/> A-1	<input type="checkbox"/> A-2	<input type="checkbox"/> B-1
	<input type="checkbox"/> B-2	<input type="checkbox"/> B-3	<input type="checkbox"/> B-4
	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E
	<input type="checkbox"/> F		
*For the details of categories, please refer to section 3 of the brief			

FORM : **2**

(PROJECT TITLE/FULL ADDRESS)

DOCUMENTATION DRAWINGS

NOTE: Entries should include the following minimum drawings:

- 1. Site/Location Plans**
- 2. Plan/s**
- 3. Section/s**
- 4. Elevation/s**
- 5. Architects Sketches.**

Scale should appear on all drawings and North arrows should appear on all plans and attached as part of Form 2.

**ARCASIA AWARDS
FOR ARCHITECTURE 2016**

CATEGORY*	<input type="checkbox"/> A-1	<input type="checkbox"/> A-2	<input type="checkbox"/> B-1
	<input type="checkbox"/> B-2	<input type="checkbox"/> B-3	<input type="checkbox"/> B-4
	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E
	<input type="checkbox"/> F		
*For the details of categories, please refer to section 3 of the brief			

FORM : **3**

**PHOTOGRAPIC
DOCUMENTATION**

NOTE: A maximum of 10 colour photographs can be submitted and attached as part of Form 3. Photographs should record the project's context and details of the building's fabric. It is important that the photographs show people using/living in the building. They could also show:

1. The immediate setting of the project.
2. Typical building, landscape and townscape features of the region.
3. Building facades from major approaches.
4. Major interior spaces or outstanding details.
5. Significant/Innovative